# Checklist: BSc (Hons) Apprentice main programme applications

All qualifications must be evidenced in the form of an official certificate, transcript, or Personal Learning Record (PLR). Apprentices must be able to provide certificates for their qualifications at the end of their degree apprenticeship.

Qualification grades below what is listed can be considered for non-standard entry. Any acceptance below the entry requirements is at the discretion of the Admissions team after consultation with the relevant Programme Leader where appropriate.

Apprentices unable to evidence their English and Maths qualifications, or who do not meet the required grades, will need to complete Functional Skills in English, Maths, or both, alongside their degree. They will be required to complete BKSB assessments as part of their conditions of offer prior to the course starting. For further information, please speak to the Admissions team.

|  |  |
| --- | --- |
| **Checklist** | **Complete?** |
| ID – valid and matches application details and certificates? \* |[ ]
| GCSE Maths at grade C or above, or equivalent \*\* |[ ]
| GCSE English at grade C or above, or equivalent \*\* |[ ]
| 96+ UCAS points or equivalent \*\*Standard level 3 qualifications include:* A-levels – 3 C grades = 96 UCAS points
* BTEC (level 3)
* T level (level 3) P (C+) is 96 UCAS points
* Scottish Highers/Advanced Highers
* Welsh Baccalaureate

You can use the [UCAS Tariff calculator](https://www.ucas.com/ucas/tariff-calculator) as an initial guide before applying. |[ ]
| Skills form has been completed; and signed by the employer if the applicant is currently working for the employer? |[ ]
| Additional questions have been completed in full? |[ ]
| Postcode immediately prior to application has been provided? |[ ]
| Photo ID photocopy has been verified? |[ ]
| GCSE Maths certificate has been verified? |[ ]
| GCSE English certificate has been verified? |[ ]
| Level 3 qualification certificate(s) has/have been verified? |[ ]

\* If ID does not match these details, proof of name change must be provided (e.g. marriage certificate)

\*\* Equivalency is determined by the Admissions team and Naric/Ecctis where appropriate, including taught language. Equivalency cannot be assessed without the certificates and/or transcripts.

# Checklist: MSc Apprentice main programme applications

All qualifications must be evidenced in the form of an official certificate, transcript, or Personal Learning Record (PLR) (if exists; permission must be given for PLR to be accessed).

Qualification grades below what is listed can be considered for non-standard entry. Any acceptance below the entry requirements is at the discretion of the Admissions team after consultation with the relevant Programme Leader where appropriate.

Apprentices unable to evidence their English and Maths qualifications, or who do not meet the required grades, will need to complete Functional Skills in English, Maths, or both, alongside their degree. They will be required to complete BKSB assessments as part of their conditions of offer prior to the course starting. For further information, please speak to the Admissions team.

|  |  |
| --- | --- |
| **Checklist** | **Complete?** |
| ID – valid and matches application details and certificates? \* |[ ]
| GCSE Maths at grade C or above, or equivalent \*\* |[ ]
| GCSE English at grade C or above, or equivalent \*\* |[ ]
| Bachelor’s degree in any subject, equivalent to UK Honours degree at 2:2 or above \*\* |[ ]
| Skills form has been completed; and signed by the employer if the applicant is currently working for the employer? |[ ]
| Additional questions have been completed in full? |[ ]
| Postcode immediately prior to application has been provided? |[ ]
| Photo ID photocopy has been verified? |  |
| GCSE Maths certificate has been verified? |[ ]
| GCSE English certificate has been verified? |[ ]
| Degree certificate and/or transcript has been verified? |[ ]

\* If ID does not match these details, proof of name change must be provided (e.g. marriage certificate)

\*\* Equivalency is determined by the Admissions team and Naric/Ecctis where appropriate. Equivalency cannot be assessed without the certificates and/or transcripts.