

A woman with long brown hair, wearing a pink blazer, is seated at a table in a restaurant. She is looking down and to the right with a thoughtful expression. The background is softly blurred, showing a dining table with a vase of flowers and other items.

UCEM

2023/24

BUILT
FOR LIFE

Construction Site Management
Degree Apprenticeship

Help shape the future of the built environment

A University College of Estate Management (UCEM) construction site management apprenticeship will enhance your career and increase your confidence in the field, all while giving you the skills necessary to become a Chartered Construction Manager. Whether you're at the beginning of your career or building on your experience, now is the time to enhance your prospects with an industry leading apprenticeship programme with UCEM.



Welcome

UCEM is the leading provider of chartered surveying apprenticeships in England. The degree content is taught online, enabling you to study at a time and place that suits you.

Thank you for considering studying for an apprenticeship with UCEM. We are dedicated to ensuring your success and providing the best possible learning experience for all our students.

Since 1919, when we were founded as the College of Estate Management, we have supported around 150,000 students worldwide.

With over 100 years' experience of providing specialist and innovative training globally, we are here to support you through your studies and ensure you join the path to a rewarding career. We are steadfast in our aspiration to be the centre of excellence for built environment education.



Ashley Wheaton
UCEM Principal

5 reasons to choose UCEM apprenticeships

01 Built for online

We have been teaching online since 2001 so we are experts in online education.



02

Designed for busy working professionals, our apprenticeship programmes can be studied wherever you are; whether on a train, at home or in the office.



03 Our programmes are recognised and accredited by the Royal Institution of Chartered Surveyors



04 As an apprentice you can earn while you learn. With your employer paying for your fees, there has never been a better time to start a career in the built environment.

05 UCEM is rated 'Good' by the Office for Standards in Education, Children's Services and Skills (Ofsted) and 'Outstanding' in the area of behaviour and attitudes.



Say hello to your new community

Find out about what your fellow apprentices think about studying with UCEM.



“ One thing I love about learning with UCEM is the flexibility. You are given the responsibility to plan your learning at a pace which suits you.

Sadaqat Hussain
Cushman & Wakefield

“ I have been impressed with the support available, the standard of programme material continues to be high, the tutors are extremely knowledgeable and the variety of people who are undertaking the programme enable discussion.

Ben Smith
Cornwall Council



“ The best thing about being an apprentice is earning a real income while gaining real experience in your profession and earning a degree!

Aaran Pearson
Faithful+Gould



“ I love how the theory I learn with UCEM comes to life at my workplace since many of the jobs I assist with directly link with the topics I'm studying.

Tiffany Wrotten
Workman LLP

“ Completing university online has many benefits. The biggest benefit by far is that I can access it anywhere at any time, as long as I am connected to Wi-Fi! This gives me the freedom to tune into lectures on my commute to work and complete any readings when I have a few minutes spare.

Louise Lawrence
Savills



Join our ever-growing community

What is construction site management?



Construction site managers ensure that a construction project is completed safely, within an agreed timeframe and budget.

They may need:

- to ensure that safe systems of work are in place on their site and that all staff and operatives on site adhere to those systems and safe standards of behaviour
- to manage productivity on site so that the project is completed on time
- to manage the activity on site in a way that adheres to contract and cost constraints
- to ensure that the site has minimal impact on the environment and local community
- to manage interfaces between the various stakeholders associated with the site
- to ensure that the project is completed to the specification and quality demanded by the client

Possible job titles you may hold:

- construction site manager
- assistant construction site manager
- site manager
- sub agent
- assistant site manager
- construction planner

“

This highly recognised and accredited programme develops your skillset in construction technology, project management, procurement and commercial management to mention a few.

The programme builds your competence and confidence to excel in challenging job opportunities domestically or overseas in many construction management roles available. This apprenticeship will include the knowledge, skills and behaviours typically required to achieve full member or chartered status with the industry's recognised professional bodies.”

Rob Otter

Programme Leader, BSc (Hons) Construction Management

Construction Site Management Degree Apprenticeship



Programme Leader

Rob Otter

FCIOB FHEA

R.otter@ucem.ac.uk

Rob is an experienced construction manager with a wide range of experience in a range of different types and sizes of construction projects. He has spent over twenty years in the construction industry moving into education in 2017. He has worked on a number of construction projects including several PassivHaus type residential, residential developments and light commercial projects.

Rob started his teaching career at Peterborough Regional College/ University Centre Peterborough delivering HNC/HND and Degrees in conjunction with Anglia Ruskin University.

Award

BSc (Hons) Construction Management degree
Apprenticeship completion certificate

Typical duration

24 - 36 months

Dates

Please refer to webpages for application and start dates.

Time commitment

An apprenticeship is linked with a full-time job. Employers are required to release an apprentice to undertake off-the-job training for at least 20% of their normal working hours. Typically, this is an average of one day per week.

The BSc (Hons) Construction Management element of the apprenticeship requires 15-20 hours of study a week for 42 weeks per annum - this means that in addition to the release time that your employer gives, you will need to study for several hours per week in your own time.

Delivery structure - 120-credit exemption route

| Yr | Smtr | Autumn entry | Spring entry |
|----|--------|---|---|
| 1 | smtr 1 | Contract Administration and Practice Measurement and Quantification of Construction Work | Construction Technology 3 Economics for the Built Environment |
| | smtr 2 | Construction Technology 3 Economics for the Built Environment | Contract Administration and Practice Measurement and Quantification of Construction Work |
| 2 | smtr 1 | Integrated Management Project Construction Site Management | Construction Project Management Building Structures |
| | smtr 2 | Construction Project Management Building Structures | Integrated Management Project Construction Site Management |
| 3 | smtr 1 | Commercial Management in Construction | Maintenance Management |
| | | Workbased Research Project | Workbased Research Project |
| | smtr 2 | Maintenance Management | Commercial Management in Construction |
| | | Workbased Research Project (continued) | Workbased Research Project (continued) |

Delivery structure - 200-credit exemption route

| Yr | Smtr | Autumn entry | Spring entry |
|----|--------|---|---|
| 1 | smtr 1 | Integrated Management Project Construction Site Management | Construction Technology 3 Maintenance Management |
| | smtr 2 | Construction Technology 3 Maintenance Management | Integrated Management Project Construction Site Management |
| 2 | smtr 1 | Commercial Management in Construction | Construction Project Management |
| | | Workbased Research Project | Workbased Research Project |
| | smtr 2 | Construction Project Management | Commercial Management in Construction |
| | | Workbased Research Project (continued) | Workbased Research Project (continued) |

Entry requirements

Applicants must have the right to work in England, spend at least 50% of their working hours in England and be directly employed in a relevant job role.

- completed the Level 4 Construction Technician Standard **or**:
- HNC in Construction or Construction Management or Construction and the Built Environment or other qualification that is accepted by UCEM as providing a 120-credit exemption against the UCEM BSc (Hons) Construction Management **or**:
- HND or FdSc in Construction or Construction Management or Construction and the Built Environment or other qualification that is accepted by UCEM as providing a 200-credit against the UCEM BSc (Hons) Construction Management **and**:
- GCSE - Grade 4 (or C) or above in English and mathematics (If you do not have these English and maths qualifications, you will need to complete an assessment that shows you are working at Level 1 or above. You will then need to complete functional skills qualifications as part of your apprenticeship.)

If you do not hold CITB Site Safety Plus Site Managers' Safety Training Scheme (SMSTS) certificate and CITB Site Environmental Awareness Training Scheme (SEATS) qualifications prior to starting your apprenticeship, this is not

a barrier to entry however you will be required to complete both prior to undertaking the end point assessment. Please note that students are required to be 18 years or over at the start of their programme.

Dates for your diary

**Initial meeting
with apprenticeship outcomes officer**

week 4-6

First assignment due

week 10-11*

Second assignment due

week 18-20*

Progress reviews

week 12 onwards

*these dates are indicative and may change subject to the modules you are studying. Full schedules are published on UCEM's virtual learning environment (VLE).

Your time as an apprentice



How your time will be spent

This apprenticeship is a three-way partnership between the employer, the apprentice and UCEM. The aim is to provide you with the knowledge, skills and behaviours to become a successful building control surveyor.

You will spend 80% of your time working "on the job" and putting what you are learning into practice. You will do this by:

- interacting with clients
- learning from your peers
- understanding industry processes
- interacting professionally

Your employer will provide you with a workplace mentor to help you along the way.

The remaining 20% of your time will be studying "off the job" towards your apprenticeship.

Most of your learning will take place via UCEM's Virtual Learning Environment (VLE) with apprenticeship workshops

provided to engage with subjects supporting you through the end point assessment.

Participation

Activities you can be expected to participate in with UCEM:

- webinars
- online discussion forums
- videos
- interactive case studies
- reading textbooks and study papers
- coursework

At least every twelve weeks, you will have a review session with your line manager and apprenticeship outcomes officer. These sessions designed to support you and highlight any areas that require additional support.



“ I have felt very supported throughout my degree and apprenticeship. Attending quarterly meetings with both my workplace mentor and my UCEM co-ordinator allows me to raise any concerns I may have and reflect on my studies and career. My apprentice co-ordinator with UCEM is always on hand to answer any questions I have and provide guidance when needed.

On the VLE, there are forums each week to ask questions about the weekly learning material and exam/assignment. Student central services are also there to answer non-module specific questions and they are very efficient in responding.”



Louise Slimm

Faithful+Gould
Chartered Surveyor apprenticeship

“ I consider one of our greatest achievements as business owners has been the development of our apprentices; not just in their professional development but in their growth as a person.”



Martin Munday

Director, Modus Ltd

Studying online



When you study at UCEM, you'll be using our state-of-the-art Virtual Learning Environment (VLE), a specialised resource which provides you with everything you need to keep on top of your studies and succeed.

Virtual Learning Environment (VLE)

- You'll be guided through your learning with weekly study schedules and course guides. Studying online doesn't mean studying alone, as you'll also be fully supported by tutors and fellow students throughout your studies.
- The VLE is at the heart of your studies. Here you will find all the learning resources you need for your studies, you can participate in discussion with your tutor and other students, attend timetabled webinars or watch recordings.
- You'll also have access to our fantastic e-Library, which hosts a vast collection of e-books, journals, articles and other online resources, enabling you to access a wealth of subject-specific and credible information to support you throughout your studies

Support



Apprentices can be confident in UCEM's online teaching expertise, which we've been perfecting since 2001. We've outlined just some of the features of our online education model below, so that you can be confident that studying with UCEM is the best choice for you.

Apprenticeship outcomes officers (AOO)

Your first point of contact as an apprentice. The AOO role is all-encompassing and includes providing you with regular progress reviews to support with academic and personal development goals as well as ensuring you are supported pastorally.

Disability and Welfare

UCEM has a dedicated disability and wellbeing team who work to provide all students with the support and tools they need to succeed. Support is available to students with a range of disabilities, health conditions, and learning difficulties.

 disabilitysupport@ucem.ac.uk

 0800 019 9697



Module tutors

Your module leader is assisted by a team of module tutors who provide additional support via the weekly discussion forums and through webinars.



Academic support tutors

This team will help you navigate the world of online learning. Whether you need help using the VLE, the e-Library, understanding how to submit assignments, or managing your workload, these tutors are here to help you in a variety of ways throughout your studies.



What do I need to do to apply for an apprenticeship?

If you are currently employed within the built environment in England, then you will need your employer's support as they will fund your apprenticeship. Speak to your employer about the possibility of undertaking an apprenticeship. If they have questions, then our business development team will be happy to answer them.



Businessdevelopment@ucem.ac.uk



0118 467 2316

Not currently employed?

If you are looking to do an apprenticeship but are not currently employed, then you will need to search for an apprenticeship before applying with UCEM. You can do this by searching on the government website **www.findapprenticeship.service.gov.uk**, or by reaching out to relevant employers to see if they have any vacancies.

Sustainability



Our sustainability commitment

“UCEM fully accepts its responsibilities to the natural environment and the global society. We are committed to driving forward the sustainability agenda and will play a positive and transformative role that will contribute to securing an economically, politically, environmentally and socially sustainable future.”

Sustainability is as much about our future as what we do today. The built environment encourages sustainable thinking and UCEM is leading the way in educating the sector's future leaders.

Teaching sustainability

Realising UCEM's sustainability potential goes beyond addressing day-to-day operations, to recognising our position to influence and educate industry professionals who design, develop and manage the built environment. Delivering academic excellence is one of UCEM's primary goals.

Recognition

UCEM is proud to have been the first alternative provider to be awarded the Responsible Futures accreditation by the NUS (National Union of Students). This highlights UCEM's commitment to promoting sustainability and social responsibility. UCEM was also recognised with a 'Highly Commended' accolade at the Green Gown Awards.

UN sustainability goals

The United Nations' Sustainable Development Goals (SDGs) outline 17 interconnected objectives in order to achieve a better and more sustainable future for all. These goals address the challenges we face as a planet, including poverty, inequality, climate change, environmental degradation, peace and justice.

The UN sets out to achieve these wide-reaching goals by 2030, and UCEM is working institutionally to achieve these goals where possible, as well as striving to incorporate them into our curriculum. We are currently in the process of mapping our curriculum to these goals, so check our website in the future for more information.

The UN's sustainability goals



| | | | |
|--|---|--|--|
| 1 NO POVERTY | 2 ZERO HUNGER | 3 GOOD HEALTH AND WELL-BEING | 4 QUALITY EDUCATION |
| 5 GENDER EQUALITY | 6 CLEAN WATER AND SANITATION | 7 AFFORDABLE AND CLEAN ENERGY | 8 DECENT WORK AND ECONOMIC GROWTH |
| 9 INDUSTRY, INNOVATION AND INFRASTRUCTURE | 10 REDUCED INEQUALITIES | 11 SUSTAINABLE CITIES AND COMMUNITIES | 12 RESPONSIBLE CONSUMPTION AND PRODUCTION |
| 13 CLIMATE ACTION | 14 LIFE BELOW WATER | 15 LIFE ON LAND | 16 PEACE, JUSTICE AND STRONG INSTITUTIONS |
| 17 PARTNERSHIPS FOR THE GOALS | | | |

SUSTAINABLE DEVELOPMENT GOALS

Our programmes at a glance

Our programmes allow our students to meet the academic requirements to progress to professional membership and gain chartered status. Please see our website for specific accreditation details for each degree.

Our undergraduate programmes:

- BSc Access Module
- Undergraduate Single Module Study
- Certificate of Higher Education Built Environment Studies
- BSc (Hons) Building Control
- BSc (Hons) Building Surveying
- BSc (Hons) Construction Management
- BSc (Hons) Quantity Surveying
- BSc (Hons) Real Estate Management

Our apprenticeship programmes:

- Chartered Surveyor Degree Apprenticeship
- Building Control Degree Apprenticeship
- Construction Site Management Degree Apprenticeship

Our postgraduate programmes:

- Postgraduate Access Programme
- Postgraduate Single Module Study Programme
- MSc Building Surveying
- MSc Construction Management
- MSc Innovations in Sustainable Built Environments
- MSc Quantity Surveying
- MSc Real Estate

Our specialist programmes:

- MBA Construction and Real Estate