

Commercial Property Management

Module Descriptor

Module Code:	MAN6CPM
Version:	10.0
Status:	Final
Date:	28/02/2024

Summary Module Details

Module details

Module Title: Commercial Property Management

Module Leader: Tony Wallace

Module Mode: Supported online learning

Semester: Autumn (UK)

Level: 6

Credits: 20

Learning Hours: 200

Contact & Study Hours

Directed Study Time: 90 hrs (45%)

Self-directed Study Time: 50 hrs (25%)

Assessment Study Time: 60 hrs (30%)

Assessment Type

Coursework: 100%

Computer Based Assessment: 0%

Portfolio: 0%

Presentation: 0%

Project: 0%

Practical: 0%

Self-directed Research: 0%

Module Summary

This module aims to examine the role that commercial property plays for both an investor and an occupier. It also considers the sustainable management strategies of property owners and how the commercial property manager helps develop and implement these strategies. The breadth of responsibilities of the professional commercial property manager at both a strategic and a fundamental level are also examined.

Taken on which Programmes

BSc (Hons) Real Estate Management (C)

Core (C) or Elective (E)

Module Aims

This module aims to:

- Encourage an understanding of the role of property in sustainable investment and occupational contexts.
- Provide an overview of management principles and their application in property management to optimise the benefits of estates to investors and users.
- Provide an understanding of alternative management strategies and their implementation with regard to the aims of owners.
- Examine the various functions involved in managing property assets and demonstrate the application of legislation on property managers' roles and responsibilities.
- Define and analyse the role of commercial property for investors and occupiers.

Module Learning Outcomes

- LO1. Define and analyse the role of commercial property for investors and occupiers.
- LO2. Demonstrate a systematic understanding of the management strategies for commercial property assets in portfolio, asset and individual building contexts and the characteristics of effective and sustainable property owner/tenant relationships.
- LO3. Interpret and apply statute and regulations that govern the work and responsibilities of property managers; the obligations of landlord and tenant; and the principal provisions of leases.
- LO4. Critically evaluate arguments, assumptions, and data; identify a range of solutions; and communicate in a clear and reasoned manner.
- LO5. Develop strategies to optimise the benefits of estates in order to meet owners' goals.

Indicative Module Content

Module topics

- The strategic role of an asset manager – records and benchmarking
- Health and Safety and Sustainability
- Tenant selection, letting and lease clauses
- Landlord and Tenant – alienation, arrears, surrender and renewal
- Repairs, maintenance, and service charges
- Hold, change, sell – strategic asset management.

This content will be reviewed and updated regularly to reflect the legal, ethical, and financial changes in professional standards and practice whilst embracing the growing importance of sustainability and Environmental, Social and Governance considerations.

Overview of Summative Assessment

Module learning outcomes	Assessment	Word count or equivalent	Weighting
LO1, LO2	Assessment 1 Coursework	2,000	40%
LO3, LO4, LO5	Assessment 2 Coursework	3,000	60%

Module Pass Mark (as a weighted average of all assessments): 40%

Key Module Learning Resources

Core Sources and Texts

The core reading resources within each module will be provided via the specific Virtual Learning Environment (VLE) module pages and within the e-Library. Additional reference material and supplementary resources to support your studies are available through the UCEM e-Library.

Module tools

Students will have access to study materials, dedicated academic support, student forums, and learning activities via an online learning platform (VLE).

The module page on the VLE is broken down into structured study weeks to help students plan their time, with each week containing a mixture of reading, case studies, videos/recordings, and interactive activities to go through. Online webinars/seminars led by the Module Leader can be attended in real time and provide opportunities to consolidate knowledge, ask questions, discuss topics and work through learning activities together. These sessions are recorded to support students who cannot attend and to enable students to recap the session and work through it at their own pace. Module forums on the VLE provide further opportunities to discuss topics with other students, complete collaborative work and get extra help from the module team.

Professional online resources

The e-Library provides access to trusted, quality online resources, selected by subject specialists, to support students' study. This includes journals, industry publications, magazines, academic books, and a dissertation/work-based library. For a list of the key industry specific and education resources available please visit [the VLE e-Library](#).

Other relevant resources

Access is also provided to further information sources that include the British Library and Open University UK catalogues, as well as providing a monthly current awareness service entitled, **Knowledge Foundations** - a compendium of news, research and resources relating to the educational sector and the Built Environment.

The module resource list is available on the module VLE page and is updated regularly to ensure materials are relevant and current.