UNIVERSITY COLLEGE
OF ESTATE MANAGEMENT

Patron: HRH The Prince of Wales www.ucem.ac.uk

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External Examining opportunity

BSc (Hons) Quantity Surveying – Practitioner

UCEM is seeking an External Examiner for the BSc (Hons) Quantity Surveying programme.

The post will be for 4 academic years commencing on 27th September 2021.

The main duties are to:

- review draft assessment papers and provide comment;
- review samples of relevant modules and projects ahead of the Boards of Examiners at an External Examiner review day;
- review the results of coursework, examinations, projects and dissertations;
- attend Board of Examiner (Module and Progression and Award Board) meetings;
- approve the Module results and/or the Progression List and Award results;
- submit an annual written report within agreed deadlines.

UCEM currently operates programmes on a semester basis and therefore the duties of an External Examiner are expected to be carried out twice per year over two semesters.

There are normally two External Examiners for each programme, one academic and one practitioner.

The annual External Examiners report is to be submitted each year to provide feedback and comment on UCEM, quality practices and the relevant modules and awards.

The candidate must be a **RICS professional** working in the **QS field**.

Due to this being an external role, UCEM is unable to appoint someone who has close professional, contractual or personal relationship with a UCEM member of staff or student on the programme concerned or someone who is or has been in the last five years a:

- member of the UCEM Board of Trustees or deliberative committee;
- UCEM employee including an Associate Tutor;
- UCEM student

Please see the UCEM Code of Practice External Examining for more details.

Induction and support is provided as required.

If you are interested or would like to discuss further, please contact externalexaminers@ucem.ac.uk by **4th June 2021.**

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