# RELIGIOUS OBSERVANCE FORM

**Students should read the UCEM Policy on Religious Observance in conjunction with this form.**

Students who are unable to take examinations on a particular day during the published examination periods for reasons of religious observance (e.g. Sabbath, Friday Prayers) should complete this form and submit it to Student Central **no later than 8 weeks before the examination is due to take place**.

Please note that while UCEM will make every effort to avoid the times/dates in your request, owing to the logistical difficulties of scheduling a large number of examinations worldwide in a limited number of days, it may not be possible to avoid those times/dates.

**Personal Details:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Student Number:** |  | **Full Name:** |  |
| Contact email: |  | **Contact Telephone Number:** |  |
| **Module Code(s):** |  | | |
| **Module Name(s):** |  | | |

## Religious Observance

**Please indicate the dates/times that you are unavailable for examinations:**

|  |  |
| --- | --- |
| **Date(s)** |  |
| **Reason for request** |  |

**Supporting Documentation**

**You must include supporting evidence from your religious leader with this form, (usually in the form of a letter) to confirm that due to your strict religious observance you are unable to sit examinations at the specified time.**

I have included supporting evidence from my Religious Leader to support my application: Yes/No

**Student Signature: ……………………………………………………… Date: ………………………………**

